



GARDNERVILLE TOWN BOARD

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Meeting Agenda

Ken Miller, Chairman
Linda Slater, Vice Chairman
Lloyd Higuera, Board Member
Mike Philips, Board Member
Mary Wenner, Board Member

Tuesday, April 2, 2013

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8th Street Historic Courthouse. The agenda is also posted on the Internet at www.gardnerville-nv.gov. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE- Lloyd Higuera

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

March 5, 2013 Regular Board meeting, with public comment prior to Board action.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- For Possible Action: Correspondence**
- For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
- For Possible Action: Approve March 2013 claims**
- For Possible Action: Accept 2012 Year End Report**
- For Possible Action: Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application by Douglas County Senior Services for the 13th Annual Big Mama's Show & Shine, May 11, 2013 at Lampe Park.**



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

6. **For Possible Action:** Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 103rd Annual Carson Valley Days Festival scheduled for June 5 through 10, 2013, sponsored by Carson Valley Active 20-30 Club #85.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

7. **For Possible Action:** Discussion on a Town Street Closure Application for Trinity Lutheran Church to close Douglas Avenue from Mill to Cottonwood on May 4, 2013 and a request to waive street closure fee of \$100; with public comment prior to Board action. (approx. 5 minutes)
8. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for March 2013.
 - a. **Not for Possible Action:** 5 year Update of Main Street's accomplishments, presentation by Dorette Caldana (approx. 15 minutes)
9. **For Possible Action:** Discussion on Proclamation 2013P-01 recognizing April 26, 2013 as Arbor Day; with public comment prior to Board action. (approx. 5 minutes)
10. **For Possible Action:** Discussion on Boundary Line Adjustment between The Ranch at Gardnerville and Town of Gardnerville between APN's 1320-32-614-001 and 1320-33-210-063, with public comment prior to Board action. (approx. 10 minutes)
 - a. **For Possible Action:** Discussion on Boundary Line Adjustment (quitclaim deed) for the removal of open space (the "adjusted" area) from the Town's parcel, with public comment prior to Board action. (approx. 10 minutes)
 - b. **For Possible Action:** Discussion on potential new slope easements and public utility easements along the adjusted boundary to relocate those along the existing lines being adjusted, with public comment prior to Board action. (approx. 10 minutes)
11. **For Possible Action:** Discussion to award, deny or re-bid, the Chichester Microsurfacing project (project number 2012-03). The project consists of noticing adjacent residents and providing materials and labor to microsurface portions of Gilman Avenue, Chichester Drive, Marion Russell Dr, Lampe Road, and Harvest Avenue. Together with Additive Alternate "A" consisting of North Hampton Circle, Wilson Circle, and Easton Way. Awarding the project will include authorizing the town manager to sign the contract and authorize the billings in addition to 10% over the total contract amount, and to cover any change orders during construction; with public comment prior to Board action. (approx 10 minutes)
12. **For Possible Action:** Discussion to approve, approve with conditions or deny the strategic plan update for the Town of Gardnerville, with public comment prior to Board action. (approx. 15 minutes)
13. **For Possible Action:** Discussion on the Fiscal Year 2013-2014 Tentative Capital Improvement Plan (CIP), with public comment prior to Board action. (approx. 10 minutes).
14. **For Possible Action:** Public hearing to adopt the Tentative Budget for Fiscal Year 2013-2014, with public comment prior to Board action. (approx. 45 minutes)
 - a. **For Possible Action:** Discussion on Town Board compensation with public comment prior to Board action. (approx. 5 minutes)
15. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for March 2013. (approx 10 minutes)
16. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for March 2013. (approx 10 minutes)

Adjourn

Next Regular Board Meeting – May 7, 2013
Valley Vision meeting – April 8-10, 2013 @ CVIC Hall.